Parkland Elementary PAC |Minutes

## November 19, 2020 | 7 p.m. | Meeting location Zoom

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| |  |  | | --- | --- | | Chairs | Haley Hodgson/Kristin Dueck | | Vice-Chairs | Tawnya Pagnottaro/Lucia Catalano | | Treasurer | Miwa Aoki | | Secretary | Jennifer Bordignon | |  |  | | Attendees  Miwa Aoki, Jennifer Bordignon, Haley Hodgson, Chris Hunter (Principal), Kristin Dueck, Nicole Stevens, Tawnya Pagnottaro, Lucia Catalano, Laurie Leeder, Vanessa Phillips, Lisa Schmidt, Katy Mantel |

# Agenda topics

1. **Welcome**: Kristin Dueck/Haley Hodgson
   1. Introductions
   2. Quorum- not met
   3. Review previous meeting minutes- passed by Nicole Stevens, seconded by Tawnya Pagnottaro
   4. Chair Report

-Neufeld Farms- we’ve sold 177 items, pickup is Wednesday, November 25, at 2:30 pm

-Mr. Hunter will send a reminder email

-no items will be held, those picking up are being reminded to please wear a mask,

stay 6 feet apart; will be contact less pickup

-Purdy’s- not over yet, but sales are looking great

-Bumpkins- we’ve sold 19 small bags, 11 large bags, and 9 licenses bags; more info to follow

1. **Principal’s Report**: Chris Hunter

-our school newsletter will be sent today

-staff and students are very routine with safety protocol inside the school regarding learning zones, travelling in hallways etc.

-we’re constantly reminding and reinforcing protocol and safety measures

-for this 1st terms, focus remains on numeracy and literacy (academic goals)

-report cards will be distributed December 11, 2020 and will look a bit different; they will appear more simplified and there will be greater emphasis on teachers’ comments as well as students’ ‘strengths and stretches’

-Photo Day with Mountain West Studios went well; they were on time, friendly, and quick; any feedback is welcome (please feel free to email Mr. Hunter)

-Poppy Campaign: raised approximately $500 (cash and online donations); a big thank you is extended to our school community for their generosity

-upcoming December events include some “theme days;” festive hat day, holiday wear day, pajama day

-classes will also decorate their windows and there will be trivia (based on each classes’ window display) on the last Friday before Winter Break

-Holiday Hampers- runs from December 7-11, 2020 for Share (contactless donations); list of items that Share needs will be forwarded shortly

-gift cards to families in need in our school community: forms are available for families to fill out to nominate themselves or others; Mr. Hunter will be in contact with them

-so far, 26 families have donated $460 so far; thank you to our great Parkland community

-masks are not currently required for children in school (as the interior of schools are not deemed a public place); students and adults may wear them; please note teachers/adults are part of their respected learning group

1. **Committee Reports**:
   1. DPAC- Naomi Andrusiw provided update via email

-Haley presented Naomi’s email

-last DPAC meeting included an address given by Superintendent Patricia Gartland

-health and safety of all students and staff remain a priority (mental health as well)

-all visitors to schools provide their contact information so contact tracing can occur should the need arise

-currently only COVID exposures occurring in SD 43 schools

-on November 25, 2020, a speaker from “Anxiety Canada” will provide a seminar on how to address anxiety in students during this time (Mr. Hunter will provide a link to the community email and Haley will provide the information on the Parkland Facebook group as well)

-DPAC meeting concluded by addressing parent questions regarding COVID and discussing fundraising ideas

1. **Finances: Miwa Aoki**
   1. /4.2 Bills of Allowance/Current Financial Position

-financial statement provided

-Big Brothers will be sending a cheque for $140 shortly

-no movement in the gaming account

-Miwa has added gift cards as a line item (there are gift cards purchased by the PAC in previous years that we can use towards school purchases)

-Tawnya will send Neufeld’s invoice to Miwa once received (approx. $4,100)

-Purdy’s profit currently sits at $670

1. **New Business**

5.1 Fundraisers

-Meridian Meats fundraiser will be put up on cash online next week

-Haley has now set up “Flip Give” account: parents can now download the app and make purchases from a variety of companies (there are various cash back percentages that will be go to PAC)

5.2 Fundraising Goals

-Miwa presented Budget Planning slide

-in the General Account, line items included: classroom supplies ($100 per teacher)

-will need to start planning about how to replace older sections of the back playground (best to probably break down our improvement projects into smaller sections/goals)

-in the Gaming Account, line items include: sport/outdoor equipment, emergency kit, grade 5 graduation, Artists in School, Saleema Noon

-$2,000 to be carried over to next year as per current constitution (this amount may be revisited at future meeting to possibly amend)

5.3 Holiday Hampers

-will run from Monday, December 7 to Friday, December 11, 2020 in the front of the school from approximately 8:30 am to right after bell (9:05/9:10)

5.4 Additional event ideas

- possibility of doing something special for the students before Winter Break

-Nicole presented idea of virtual Santa- can send a message to all the children and Mr. Hunter can include video message in Friday’s virtual assembly? (Nicole and Mr. Hunter will look into further)

5.5 Parking lot safety

-concern about parking lot and street safety at Parkland

-RCMP do rotations of all schools to check on safety and do not indicate ahead of time where they will be and at what time

-Coquitlam bylaw officers have been on Regan enforcing parking signs

-it’s been noted there are cars: illegally parking, u-turning onto sidewalks, driving in wrong directions, and speeding

-Mr. Hunter will look at ordering more concerns with signs for both front and back lots

-perhaps re-painting arrows on concrete in back lot

-Haley will create flyer/letter to send to Parkland community (including Parkland Players, Bakers Corner, and Children’s House Preschools) to remind them of rules

5.6 Social Distancing

-Lucia noted there is congestion in and around Mrs. Kokkas’ lineup; possibility of moving meeting place to different location?

-reminder for parents to please wait further back for their children at pick up

-Haley will send reminder on Facebook page and will be added to newsletter

Meeting ended at 7:56, next meeting will be Thursday January 21, 2021 at 7 pm